Guide:
How to Access your **Student Portal**, **Online Course Platform**, and **Student Email** for the First Time

What is the Student Portal?

Answer:
The Student Portal is your own personal educational website that houses information specifically designed for you to be as informed a student as possible.

**Student Portal Features:**

- Update your own contact information
- Easy access to your very important Student Email Account
- Easy access to your Online Course Platform where all of your courses will be held
- Online bill payment
- View grades and calculate your grade point average
- Print out your unofficial transcript

**Now let’s get started!!**

**Step 1:**
Go to:  [https://campus.lincolnedu.com](https://campus.lincolnedu.com)

**Step 2:**
Click on the Student Portal Homepage link shown below
Step 3:

Log-in time!!

Username = first initial of your first name + full last name + last four digits of your Student ID

John Smith = jsmith4444

Password = birth month (two-digits) + birth day (two-digits) + last four digits of your Student ID

September 5th = 09054444

Step 4:

Click on the My Student Email link found on the upper left-hand side of the Student Portal page.
Step 5 (final step for student email set-up):

The following window will pop-up once you click on the My Student Email link above. Please make sure your pop-up blocker is off. Once you have completed this page, you will be able to access your mylincoln.edu inbox.

Please note this first time is the only time you will need to verify your information. Every other time you click the My Student Email link above, you will be immediately directed to your inbox. 😊
Step 6: Accessing your Online Course Platform to begin your Student Orientation Tutorial and to review your upcoming courses for your first term.

On your personalized Student Portal homepage, look for the Student Applications box.

Step 7: Click on Pearson eCollege Application link within the Student Applications box (just above where you accessed your student email).

You will now be redirected to the welcome page of eCollege without any further prompt for your username/password. Welcome to your Online Course Platform!!!! 😊